

Schedule of activities for setting up a company (corporation)

Steps	Required time in weeks ¹⁾					
	1	2	3	4	5	6
Preliminary search, registration and approval of the company (name)	*					
Preparation for founding						
Required documents ²⁾		*				
Payment of capital ³⁾			*	*		
Founding of company and preparation of relevant documents ⁴⁾			*	*		
Publication in the official gazette of the Canton					*	
Entry of the responsible person(s) in the corresponding registers (commercial register, possibly register of titles)						*
Registration as a taxable enterprise						

¹⁾ In simple cases, and depending on the Canton of domicile, less time may be required

²⁾ Articles of Agreement, articles of association, registration, etc.

³⁾ Capital contribution at a prescribed depository (bank). The contributing person must show proof of identity. For foreigners it may be useful to present reference letters of Swiss partners.

⁴⁾ These are:

- Statutes
- Acceptance declaration of statutory auditors
- Confirmation of a recognized depository (bank) that the share capital has been paid in and is at the free disposal of the company
- If after founding the company does not have own offices: Domicile acceptance declaration

Source: Own representation based on documents of the Industry and Trade Promotion Offices of the Cantons of Schaffhausen and Zug